 R P Sarathy Institute of Technology <small>Approved by AICTE Accredited By NAAC A++ Affiliated to Anna University</small>		INTERNAL COMPLAINT COMMITTEE	
Document ID:	2023-24/ODD/RPSIT/ICC	Document Name:	INTERNAL COMPLAINT COMMITTEE

Date: 14.07.2023

CIRCULAR

A meeting is scheduled on 17.07.2023 in the principal's chamber at 02.00 PM. All the members of Internal Complaint Committee are informed to attend the meeting without fail.


Copy to

- All HoD's
- Main Notice Board
- Internal Complaint Committee Members
- IQAC


PRINCIPAL

Dr. V. MUNUSAMI, M.E., Ph.D., MISTE., FIE.
PRINCIPAL
 R P Sarathy Institute of Technology
 Poosaripatty (PO), Salem-636 305.



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Date: 17.07.2023

The following committee members are nominated as member of Internal Complaint Committee for the academic year 2023-24.

S.No	Name	Designation	Status in the Committee
1	Dr.M.Poonguzhali	HoD /ECE	Chairperson
2	Dr.Anitha	RBSK Medical Officer	External Member
3	Dr.R.Vasanthi	HoD/CSE	Internal Member
4	Dr.R.Kavitha	HoD /S&H	Internal Member
5	Mrs.R.Nithya	AP/CSE	Internal Member
6	Mrs.M.Yuvarani	AP/CSE	Internal Member
7	Dr.M.Geetha	ASP/S&H	Internal Member
8	Mrs.G.Jayasudha	AP/S&H	Internal Member
9	Mr.M.Prakash Kumar	AP/CSE	Internal Member
10	Dr.S.Sabarinathan	ASP/ECE	Internal Member



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Copy to

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- Main Notice Board
- Grievances & Redressal Cell Committee Members
- IQAC

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<div><div><div>RP Sarathy</div><div>Institute of Technology</div><div>Approved by AICTE Accredited By NAAC A++ Affiliated to Anna University</div></div></div>		INTERNAL COMPLAINT COMMITTEE	
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MINUTES OF THE MEETING

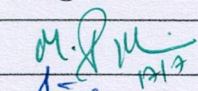
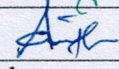
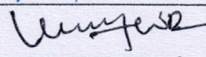
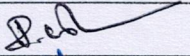

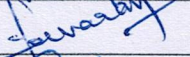


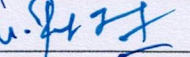

The following were the proceedings of the meeting:

Regarding the discussion about the functioning of this committee, it was decided that:


- The problem faced by the students should be conveyed to them Management through proper communication.
- The Secrecy of the problems should be maintained.
- The remedial measures taken should not harm the carrier of the students.
- Each faculty/discipline should be given chance to present their problems. As faculties may also have certain grievances.

With these discussions the meeting came to an end.

The following members were present in the meeting

S.No	Name	Designation	Status in the Committee	Signature
1	Dr.M.Poonguzhali	HoD /ECE	Chairperson	
2	Dr.Anitha	RBSK Medical Officer	External Member	
3	Dr.R.Vasanthi	HoD/CSE	Internal Member	
4	Dr.R.Kavitha	HoD /S&H	Internal Member	
5	Mrs.R.Nithya	AP/CSE	Internal Member	
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9	Mr.M.Prakash Kumar	AP/CSE	Internal Member	
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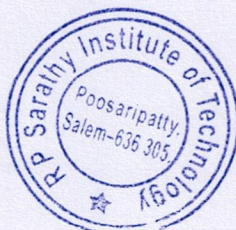
INTERNAL COMPLAINT COMMITTEE

ACTION TAKEN REPORT

The Internal Complaint Committee meeting was conducted on 17th of July 2023 at 02.40 PM to discuss the issues. The following members were present.

S.No	Name	Designation	Status in the Committee
1	Dr.M.Poonguzhali	HoD /ECE	Chairperson
2	Dr.Anitha	RBSK Medical Officer	External Member
3	Dr.R.Vasanthi	HoD/CSE	Internal Member
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9	Mr.M.Prakash Kumar	AP/CSE	Internal Member
10	Dr.S.Sabarinathan	ASP/ECE	Internal Member

As there is no complaints were reported by the students. The committee concluded that there were no issues related to academic and non-academic.




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