



# Narasu's Sarathy Institute of Technology

Approved by AICTE | Accredited By NAAC | Affiliated to Anna University

Salem Bengaluru Highway NH - 7, Poosaripatty, Kadayampatty Taluk, Salem - 636305.

Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,  
admin@nsit.edu.in, www.nsit.edu.in

<b>Nature of Meeting:</b> IQAC MEETING 09	<b>Document ID :</b> IQAC/2019-2020/02
<b>Venue :</b> Seminar hall 1	<b>Academic year :</b> 2019-2020
<b>Schedule Date :</b> 04.03.2020	<b>Time :</b> 12.30 PM to 1.15 PM

## **IQAC Members**

Member from Management	: Thiru.G.PRABAKARAN	Management
Chairperson	: Dr.V.MUNUSAMI	Head of the Institution
Administrative office	: Mr.PANEERSELVAM	Administrative office
Teachers	: Dr.M.POONGUZHALI	HOD/ECE
	: Dr.S.SAKTHIVEL	HOD/CSE
	: Dr.M.SENTHIL	HOD/MECH
	: Mrs.A.PREMALATHA	HOD/Civil
	: Dr.M.GOWTHAMA MOORTHY	HOD/S&H
Nominee from local society	: Mr.J.MADHIYAN	Local Society
Nominee from Students	: Mr.R.S.KAMALAKANNAN	III/ECE
Nominee from Alumni	: R.SOWNDARYA	
Nominee from Employers	: Mr.EZHILMARAN Director Axis Global Automation	Employer
Nominee Industrialists	: Ms.P.Dhanalakshmi, AD/MTPS	Industrialists
Nominee Stakeholders	: Mr.S.SIVARAMAN	Parent
Coordinator of the IQAC	: Dr.K.ARUTSELVAN	Coordinator



Chairperson of the IQAC, Welcomed the members of IQAC

The following agenda were taken for discussion one by one

S.No.	Agenda	Discussion	Action Taken
1.	AQAR	Discussion on Preparation of effective AQAR	1.IQAC Chairperson and Coordinator Attended two days(27.01.2020 & 28.01.2020 workshop on "Revised accreditation framework" at Avinashilingam university,Coimbatore. 2.Present the revised manual, workshop content and function of IQAC to all the faculties on 30.01.2020. 2.As per Revised norms IQAC execute the things effectively
1.	Certification course , Value added courses	Conducting value added course and certification course for III and IV year students with University approval	1.Value Added course conducted for ECE & EEE students with LIVEWIRE 2.Each department has sent Application to the Anna university for conduct Value added course on Recent trends. 2.Civil , ECE & EEE departments got approval from Anna University for conduct value added courses
2.	Funding Proposal	Sending research proposal to various funding Agencies	1.Department of Mechanical Engineering Submitted proposal to AICTE for conduct STTP. 2.CIVIL, ECE &EEE Departments are submitted Proposal to AICTE for Lab up gradation under MODROBS scheme 3.Department of EEE Submitted proposal to AICTE for conduct STTP. 4.Department of EEE has sent Research Project proposal on "Biogas Power plant" to TNSCST-DST for seeking fund. 5.All the departments are sending seminar and workshop proposal to various funding agencies like CSIR,TNSCST,MNRE,DRDO



			etc.
3.	Result analysis	2019-2020 - odd semester results declared by university in the month of 29 <sup>th</sup> January 2020.	<p>1. Department wise result analysis meeting was conducted on 05.02.2020</p> <p>2. Arranged coaching classes for slow learners from beginning of the even semester</p> <p>3. Question paper pattern has changed for improve the skill of objective type questions.</p> <p>4. Model Exam time table were framed with the approval of IQAC</p>
4.	Feedback	Feedback collected from all stakeholders for the even semesters 2019-2020	<p>1. Feedback collected from all stakeholders (Students, Parents, Faculties and Employers)</p> <p>2. Consolidated feedback presented by all the HODs of the department with management team.</p> <p>3. Feedbacks are noted down by the department heads, Principal, Administrative &amp; Management.</p>
5.	Laboratory fulfillment and updating	Lab Internal auditing	<p>1. Lab internal auditing completed on 23rd &amp; 24th December 2019.</p> <p>2. The report submitted by IQAC to Principal office on 20 Jan 2020.</p> <p>3. The management given approval for Purchase the lab requirement as per regulation 2017.</p>
6.	Affiliation(AICTE,ANNA university), AISHE	Inspection preparation	<p>1. Upload the faculty data on University and AICTE web portal as per norms.</p> <p>2. Submitted application to concern university to verify genuine of the doctoral certificate on 10.02.2020.</p> <p>3. Received Genuineness Verification Certificate on 27.02.2020 from Anna University, Chennai.</p> <p>4. AISHE data were uploaded on AISHE web portal on 04.02.2020.</p>



7.	NBA	NBA Pre qualifier work	<p>1. For the Initiation of NBA work MOU signed with Sona College of Technology under Margadarshan Scheme on 21.01.2020</p> <p>2. One day FDP conducted on 06.12.2019 for enhancing the skill of document preparation</p> <p>3. Dr.M. Poonguzhali, HOD/ECE &amp; Dr.K.Senthil, HOD/MECH, attended three days workshop on "Outcome Based Education" at Sona college of Technology and they shared their Experience to all the faculties.</p> <p>4. Two day workshop on NBA planned to conduct in the first week of April under AICTE Margadarshan scheme.</p>
8.	Incubation /Startup /Industrial Collaboration	Discussed about Incubation, startup in college campus etc.	<p>1. On behalf of EDC and Placement training cell of our college, conducted "Startup Expo 2020" on 27.01.2020.</p> <p>2. Our College Final year CSE students are started "Duck stack" technologies in college premises on 08.01.2020.</p> <p>3. Our College Final year CSE students are started "Sky Alpha Exports" in college premises on 31.01.2020.</p> <p>4. MoU sign with Space India Kidz Talent quest for India (TQI) on Process.</p> <p>5. Our College final year CSE student Ms.Gayathri Devi Participated as guest speaker for ETP meet at Knowledge institute of technology, Salem on 21 Feb 2020.</p> <p>6. Our college startup Duck Stack Participated Start up Pitch fest 2020 and selected for semi final at Anna University, Chennai</p> <p>7. Our college students Mr.S.Almisbha,III/ECE Mr.P.Thanishkumar,II/CSE M.Vimal raj,II/CSE</p>



		<p>participated workshop on "Entrepreneurship Development and Boot camp" at Anna University, Chennai.</p> <p>8.Our college EDC conducted Youth and Social entrepreneurial Mindset workshop on 24.01.2020.</p> <p>9.Our college student Mr.R.S.Kamalakaran,III/ECE Participated workshop on IPR at Sona College of Technology on 10&amp;11.01.2020.</p> <p>10.Our college students attended Ideation Boot camp at Sona college of Technology, Salem.</p> <p>11.Our college registered AIEDP -EDII-TN on 06.12.2019. Under this EDII, 30 students were registered.</p> <p>12.Our college Student participated in DST &amp; Texas Instruments India Innovation Challenge design contest 2019 Powered by AICTE.</p> <p>12.Our College EDC Coordinator Mr.S.Sabari nathan and HoD/Mech Dr.K.Senthil attend IIC Innovation Ambassador Training Programme at Sri Krishna college ,Coimbatore on 06&amp;07 Feb 2020.</p> <p>13.Our College ,Dr.K.Arutselvan, HoD/EEE, Mr.I.Anbumuthu,AP/CSE, Mr.S.Sivaprakasam,AP/ECE attended conference Confederation of Indian Industry(CII) Connect, Salem Chapter on 05/03/2020.</p> <p>14.Our college students attended IIFT Open day science Exhibition 2019 at IIFT, Thanjavur.</p> <p>5.For Startup Incubation Under IDEP in our capmus, Physical Insepction Done by Mr.Gowtham, Field</p>
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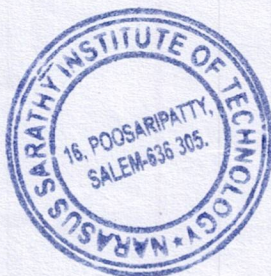


			Coordinator IDEP Program on 06.03.2020.
9.	Book Publication / Journal / Conference	Encourage the faculty members to attend the conference , do the publication, book publication and do their higher studies	<p>1.Dr.M.Poonguzhali ,HOD/ECE, reviewer of Discrete time signal processing with SIA Publishers &amp; Distributors Pvt Ltd.</p> <p>2.Dr.Gowthama Moorthy , ASP/Chemistry published a Book for Environmental Science and Engineering.</p> <p>3.Faculties are motivated to attend the workshop , Seminar, Conference with incentives and On duties.</p> <p>4.Faculties are encouraged to publish them research ideas in reputed journal(UGC care)</p> <p>5. A motivational program conducted on 21.02.2020 on "Art of composing publication".</p>
10.	Placement	Placement drives for Final year	1.On campus and off campus arranged for Final year students.
11.	Alumni Engagement	Alumni meet	<p>1.Alumni meet Planned on 15.03.2020. The Meet organized by Mr.I.Anbumuthu, AP/CSE.</p> <p>2.Invitation sent to all alumni students through mail and personally Invited to everyone.</p>
12.	Social Responsibilities	Social awareness program through NSS	<p>1.NSS Special camp conducted from 27.01.2020 to 02.01.2020</p> <p>2.The "Novel Corono Virus" Awareness program conducted on 10.02.2020</p>

*4/3/2020*  
IQAC Coordinator

[Dr. K. Arutselvan]  
**Coordinator**

Internal Quality Assurance Cell (IQAC)  
Narasu's Sarathy Institute of Technology,  
Salem-636 305.



*4/3/2020*  
Chairperson

[Dr. V. MUNUSAMI]

**Dr. V. MUNUSAMI**, M.E., Ph.D., MISTE., FIE.,  
PRINCIPAL  
Narasu's Sarathy Institute  
of Technology  
Poosaripatty, SALEM-636 305.





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Nature of Meeting: IQAC MEETING 10	Document ID :- 2019-2020/ NSIT/Even/IQAC /10
Venue : IQAC HALL	Academic year :2019-2020
Schedule Date : 30.01.2020	Time : 9.30 to 11.30

## **IQAC Members**

Member from Management	: Thiru.G.PRABAKARAN	Management
Chairperson	: Dr.V.MUNUSAMI	Head of the Institution
Administrative office	: Mr.PANEERSELVAM	Administrative office
Teachers	: Dr.M.POONGUZHALI	HOD/ECE
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Nominee Industrialists	: Ms.P.Dhanalakshmi, AD/MTPS	Industrialists
Nominee Stakeholders	: Mr.S.SIVARAMAN	Parent
Coordinator of the IQAC	: Dr.K.ARUTSELVAN	Coordinator



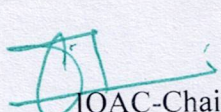
Chairperson of the IQAC, Welcomed the members of IQAC  
The following agenda were taken for discussion one by one

S.No.	Agenda	Discussion	Action Taken
1.	Effective utilization of Lockdown period for attaining better outcome.	Through online mode conduct classes, assessment exams, feedback	1. <b>Online assessment test conducting (OAT)</b> from 20.04.2020 to 30.05.2020. 2. <b>Course Outcome Assessment Test (COAT)</b> for the betterment of the student academic performance from 01.06.2020 to 20.06.2020.
2.	Funding Proposal	Sending research proposal to various funding Agencies	1. Planned to prepare and send the proposal to various funding agencies.
3.	Events	Technical quiz, general quiz, Webinar, Certification course	1. Through online mode technical quiz, general quiz, Webinar, Certification courses are conducting successfully.
4.	AQAR	AQAR preparation	1. AQAR preparation completion targeted on first week of August. 2. To upload : AQAR file verification starts from mid of August .
5.	Events Participation	Students , Staff Participation	1. Faculties are attending Webinar, FDP during the lockdown period and instructed to maintain documentation
6.	Affiliation(AICTE,ANNA university), AISHE	Inspection preparation	1. Sucessfully completed Anna University Inspection on 12.02.2020 2. For EOA, successfully data were submitted to AICTE.
7.	NBA	NBA Pre qualifier work	1. NBA coordinator allotted from each department. 2. One day presentation conducted by NBA coordinator on 28.05.2020. 3. Fine-tuned formats are given to Department coordinators for review purpose .
10.	Placement	Aptitude & Soft skill test	1. Soft skill test conducting from 27.05.20. 2. A webinar conducted on



			Effective utilization of E- learning resources for attaining employability on 02.05.2020. 2.HR Talks on COVID19- Challenges and opportunities conducted 21 <sup>st</sup> May 20
11.	Alumni Engagement	Valuable feedback from alumnus	1. Alumnus are interacted through Google meet and zoom app with present students and shared them employability experience during lockdown.
12.	Coordinators Meeting	Editorial board, CPD, CC, ERP, EDC, Club members, Project, Exam cell, NAAC, NBA Coordinators meeting	1. The coordinator meeting conducting from 20th May 2020. 2.Assign the work to all the coordinators for effective utilization of lockdown period.
13.	Social Responsibilities	Social awareness program through NSS	1.COVID19 Awareness quiz conducted through NSS for creating awareness among the faculty and students

  
 IQAC Coordinator  
**Coordinator**  
 Internal Quality Assurance Cell (IQAC)  
 Narasu's Sarathy Institute of Technology,  
 Salem-636 305.

  
 IQAC-Chairperson  
**Dr. V. MUNUSAMI, M.E., Ph.D., MISTE., EJE.,**  
**PRINCIPAL**  
**Narasu's Sarathy Institute**  
**of Technology**  
 Poosaripatty, SALEM-636 305.





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## MINUTES OF THE ELEVENTH MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

NATURE OF MEETING	IQAC - 11	
VENUE	IQAC	ACADEMIC YEAR : 2019 - 2020
SCHEDULED DATE: 11-05-2019 (Saturday)		TIME: FROM 10.00 AM TO 12.00 PM

### LIST OF MEMBERS ATTENDED

1. Dr. Munusami Viswanathan Chairperson
2. Mr. G. Dheepak IQAC Coordinator
3. Dr. M. Poonguzhali HOD/ ECE
4. Mr. D. Veerappan HOD/ Mech
5. Mr. P. Sudarsan HOD/EEE
6. Dr. A. Sakthivel HOD/ CSE
7. Ms. K. Suganya HOD/ Civil
8. Mr. K. Jaganathan HOD/ S & H



9. Mr. S. Premkumar	AP/ECE	<i>S. Premkumar</i>
10. Ms. E. Anbin Soji	AP/ECE	<i>E. Anbin Soji</i>
11. Ms. M. Rubina	AP/ECE	<i>M. Rubina</i>
12. Mr. I. Anbumuthu	AP/CSE	<i>I. Anbumuthu</i>
13. Ms. K. T Archana	AP/CSE	<i>K. T. Archana</i>
14. Ms. B. Janaranjani	AP/EEE	<i>B. Janaranjani</i>
15. Ms. S. Pugal vadivu	AP/EEE	<i>S. Pugal vadivu</i>
16. Ms. A. Premalatha	AP/Civil	<i>A. Premalatha</i>
17. Ms. G. Sandhya	AP/Civil	<i>G. Sandhya</i>
18. Mr. E. Hariharan	AP/Mech	<i>E. Hariharan</i>
19. Mr. V. Parthiban	AP/Mech	<i>V. Parthiban</i>
20. Mrs. M. Durgapriya	AP/ S&H	<i>M. Durgapriya</i>
21. Mrs. S. Thilagavathy	AP/ S&H	<i>S. Thilagavathy</i>
22. Mr. M. Kirubakaran	Librarian	<i>M. Kirubakaran</i>

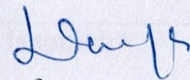
#### External Members

23. Dr. T. R Suresh Kumar	Post Doctorate, VIT	<i>T. R Suresh Kumar</i>
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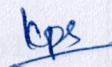
24. Dr. Lavanya

Professor,  
Government College of  
Engineering, Salem



25. K. P Senthil Kumar

G.E Electronics, Team Head  
Bangalore



The Chairperson of IQAC welcomed the committee members and presided over the meeting. He briefed and presented the report and then invited the members to share their views.

Then the items in agenda was taken for discussion one by one.

Item No.	Agenda	Details of Discussion	Responsibility& Action Taken
11.01	To confirm the minutes and action taken on previous meeting	The minutes of previous meeting was discussed and confirmed by the members	All members agreed with the minutes on previous meeting.
11.02	Analysis of Feedback.	1. Feedback from students: More students were satisfied with the curriculum and they stated that the syllabus is equipped with necessary technical skills.	Based on the analysis, it was decided to provide personality skills and development training in the regular curriculum for the students. Industrial



		<p>Additional training was requested for the slow learners.</p> <p>2. Feedback from parents: Opportunities was expected for the improvement of the quality of their wards which is required for future placements.</p> <p>3. Feedback from alumni: Intensive training on English was expected.</p> <p>4. Feedback from stakeholders: The general comments on training needed for the enhancement of creativity of students to fulfil the need of industry.</p> <p>5. Feedback from teachers: Faculty's involvement in the research and development was satisfactory.</p>	<p>visits was planned with the motive to enhance interpersonal skills and to bring awareness about industry practices and regulations to students. Value added courses must be planned with the aim to provide the students an idea on the expectation of industry.</p>
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<b>11.03</b>	Review on the activities conducted by all the departments.	All the activities conducted by the departments were discussed and reports were verified	Verified
<b>11.04</b>	To discuss the activities proposed to be conducted in the upcoming academic year. 1. Department of EEE	The activities proposed by all the departments were discussed for effective implementation  i. Proposed to organize workshop on “Grid connected and Standalone PV solar plant design”  ii. Planned to organize national level seminar on “Smart Grid Communication Measurement and Control” and “Modern Trends in Machine Design Technology” to explore the innovative approaches and ideas in this field.	Approved
	2. Department of ECE	i. Proposed to organize workshop on	Approved



		<p>“Layout Design and Analysis of Analog Integrated Circuits using Cadence Tools”</p> <p>ii. Planned to organize national level seminar on “Nlite and Inspire”, “PCB design and ORCAD” and “Career opportunities in Government sectors”</p>	
	3. Department of CSE	<p>i. Proposed to organize a workshop on “Web design and development” and “Data Structure” which gives the indepth for all kind of placements for the students.</p> <p>ii. Proposed to conduct seminar on “Digital marketing” and “Python Programming”</p>	Approved
	4. Department of Civil	<p>i. Proposed to organize Seminar on “Gate awareness” and “Seismic Design of the Structure”</p>	Approved



		<p>ii. Proposed to organize workshop on “Advance Autodesk AutoCAD” that enable students to deliver accurate steel detailing with a wide range of structural element components and intelligent, parametric objects.</p>	
	5. Department of Mechanical	<p>i. Planned to organize seminar on “Thermal engineering” to know the application of these topics in their relevant field which benefits for the job opportunities.</p> <p>ii. Planned to organize a workshop on “How to write research papers?” to know the better design.</p>	Approved
	6. Department of Science and Humanities.	<p>i. Planned to conduct workshop on “Fundamental of Electrical and</p>	Approved



		<p>Electronics” to know the fundamentals for the further approach in their respective fields.</p> <p>ii. Proposed to organize workshop on “Role of Engineers in Current trend” to create the awareness for the budding engineers.</p>	
<b>11.05</b>	<p>To discuss the activities of Placement and Training Cell on career guidance and life skill</p>	<p>The placement and training representative presented the report on training activities conducted to all the students.</p> <p>The details of placed students in individual departments was also discussed.</p>	<p>The details of the placed students should also be updated in the website.</p>
<b>11.06</b>	<p>Discussion regarding MoU’s signed by the departments.</p>	<p>MOU was signed between “ Prolifice systems and Technologies Pvt Ltd”, “Axis Global Automation”, “TADT info tech”, “Surya batteries” and “Lyton Renewable Energy Solutions Pvt. Ltd”</p>	<p>Noted</p>

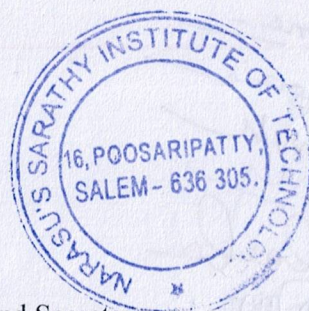


		It was informed by the coordinator of ECE that the discussion was carried out for the MOU signing with “Live wire technology”	
11.08	Any other matters with the permission of chair	Student’s participation in external activities as well as in social activities must be strengthened.	

The IQAC coordinator proposed the thanks for the valuable inputs and the meeting came to end.

*G. Shylk*

**IQAC Coordinator**



*DT 13.5.19*  
**IQAC Chairperson**

**PRINCIPAL**

**Narasu's Sarathy Institute Of Technology,  
Poosaripatty, Salem-636 305.**

**Copy to**

1. Chairman/Pro-Chairman/ Vice-Chairman and Secretary
2. Principal
3. All HODs
4. IQAC members



Dr. M. Poonguzhali	HOD/ ECE <i>H. Po</i>
Mr. D. Veerappan	HOD/ Mech <i>D. Veerappan</i>
Mr. P. Sudarsan	HOD/EEE <i>P. Sudarsan</i>
Dr. A. Sakthivel	HOD/ CSE <i>A. Sakthivel</i>
Ms. K. Suganya	HOD/ Civil <i>K. Suganya</i>
Mr. K. Jaganathan	HOD/ S & H <i>K. Jaganathan</i>
Mr. S. Premkumar	AP/ECE <i>S. Premkumar</i>
Ms. E. Anbin Soji	AP/ECE <i>E. Anbin Soji</i>
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Ms. A. Premalatha	AP/Civil - <i>A. Premalatha</i>
Ms. G. Sandhya	AP/Civil - <i>G. Sandhya</i>
Mr. E. Hariharan	AP/Mech - <i>E. Hariharan</i>
Mr. V. Parthiban	AP/Mech <i>V. Parthiban</i>
Mrs. M. Durgapriya	AP/ S&H <i>M. Durgapriya</i>
Mrs. S. Thilagavathy	AP/ S&H <i>S. Thilagavathy</i>
Mr. M. Kirubakaran	Librarian <i>M. Kirubakaran</i>